

Safe and Civil Schools Administrator Survey

The Association of Washington School Principals and the Washington State Institute for Public Policy, a research branch of the Washington Legislature, are conducting this survey for the OSPI Foundations for Learning: Safe and Civil Schools Project. The purpose of this study is to gather information on the effects of disruptive behavior on student learning. To do this, we request that you complete the following survey. We will provide your school with a summary of the survey results and a literature review of any programs shown to be effective in managing school and classroom disruptions. We appreciate your time and effort in completing this survey. Your responses will be kept anonymous.

Directions

- Please answer each question by filling in the appropriate circle O. You may use either pencil or pen.
- Please select the yes or no choice that is closest to your point of view for each question.
- For the questions about behaviors during the previous five school days and this school year, choose the response that most accurately answers what happened only during those time periods.
- When you have completed the survey, please return it to the person responsible for its administration.

During the *previous five school days*:

1.	How many youth do you estimate were sent to the office for disruptive behavior?	<input type="radio"/> None	<input type="radio"/> 1 to 5	<input type="radio"/> 6 to 10	<input type="radio"/> 11 to 20	<input type="radio"/> 21 to 40	<input type="radio"/> Over 40
2.	What percentage of youth sent to the office for disruptive behavior <i>justified administrative intervention</i> ?	<input type="radio"/> 100%	<input type="radio"/> 75% to 99%	<input type="radio"/> 50% to 74%	<input type="radio"/> 25% to 49%	<input type="radio"/> Under 25%	
3.	What percentage of the referrals resulted in a phone call to the parent(s)?	<input type="radio"/> 100%	<input type="radio"/> 75% to 99%	<input type="radio"/> 50% to 74%	<input type="radio"/> 25% to 49%	<input type="radio"/> Under 25%	
4.	What percentage of the referrals resulted in an out-of-school suspension or expulsion?	<input type="radio"/> 100%	<input type="radio"/> 75% to 99%	<input type="radio"/> 50% to 74%	<input type="radio"/> 25% to 49%	<input type="radio"/> Under 25%	
5.	What percentage of the referrals resulted in a phone call to the police?	<input type="radio"/> 100%	<input type="radio"/> 75% to 99%	<input type="radio"/> 50% to 74%	<input type="radio"/> 25% to 49%	<input type="radio"/> Under 25%	

During this school year:

6.	Has a student in your school deliberately injured another student seriously enough to require hospital attention?	<input type="radio"/> No	<input type="radio"/> Yes
7.	Has a student in your school deliberately injured a teacher or staff member seriously enough to require hospital attention?	<input type="radio"/> No	<input type="radio"/> Yes
8.	Has a student been caught possessing a firearm on your school property?	<input type="radio"/> No	<input type="radio"/> Yes
9.	Has a student discharged a firearm on your school property?	<input type="radio"/> No	<input type="radio"/> Yes

Is *student safety* a problem in any of these areas in your school?

10.	Classroom	<input type="radio"/> No	<input type="radio"/> Yes
11.	Library	<input type="radio"/> No	<input type="radio"/> Yes
12.	Cafeteria	<input type="radio"/> No	<input type="radio"/> Yes
13.	Halls/common areas	<input type="radio"/> No	<input type="radio"/> Yes
14.	Playground/sports field	<input type="radio"/> No	<input type="radio"/> Yes
15.	Restrooms	<input type="radio"/> No	<input type="radio"/> Yes
16.	Gym (PE), locker room	<input type="radio"/> No	<input type="radio"/> Yes
17.	Bus/bus waiting area/parking area/on way to school	<input type="radio"/> No	<input type="radio"/> Yes
18.	After school/evening activity area	<input type="radio"/> No	<input type="radio"/> Yes

(Over)

Is staff safety a problem in any of these areas in your school?

19. Empty Classroom	<input type="radio"/> No	<input type="radio"/> Yes
20. Library	<input type="radio"/> No	<input type="radio"/> Yes
21. Cafeteria	<input type="radio"/> No	<input type="radio"/> Yes
22. Halls/common area	<input type="radio"/> No	<input type="radio"/> Yes
23. Playground/sports field	<input type="radio"/> No	<input type="radio"/> Yes
24. Restrooms	<input type="radio"/> No	<input type="radio"/> Yes
25. Gym (PE), locker room	<input type="radio"/> No	<input type="radio"/> Yes
26. Bus/bus waiting area/parking area/on way to school	<input type="radio"/> No	<input type="radio"/> Yes
27. After school/evening activity area	<input type="radio"/> No	<input type="radio"/> Yes

Tell us about security in your school:

28. Do you use metal detectors or surveillance cameras?	<input type="radio"/> No	<input type="radio"/> Yes
29. Do you have a uniformed law enforcement officer or security guard?	<input type="radio"/> No	<input type="radio"/> Yes

Tell us about discipline practices and training in your school:

30. Do you have a comprehensive school safety plan?	<input type="radio"/> No	<input type="radio"/> Yes
31. If so, does it include:	<input type="radio"/> Prevention programs	<input type="radio"/> Practical crisis/emergency plans
	<input type="radio"/> Intervention strategies	<input type="radio"/> Procedures for post-crisis recovery
32. Do you have a school-wide teacher training program on discipline practices?	<input type="radio"/> No	<input type="radio"/> Yes
33. If not, are you planning to implement such a program in the next two years?	<input type="radio"/> No	<input type="radio"/> Yes
34. Could the effectiveness of your school's discipline practices be improved?	<input type="radio"/> No	<input type="radio"/> Yes
35. Have you had administrative training on effective discipline practices?	<input type="radio"/> No	<input type="radio"/> Yes
36. Have your teachers had in-service training on discipline practices in the last three years?	<input type="radio"/> No	<input type="radio"/> Yes
37. Do you work with common area supervisors on student discipline problems?	<input type="radio"/> No	<input type="radio"/> Yes
38. Are teachers responsible for disciplining students outside of their classrooms?	<input type="radio"/> No	<input type="radio"/> Yes
39. Does your school have effective resources to help troubled students?	<input type="radio"/> No	<input type="radio"/> Yes
40. Is disruptive student behavior one of the top three problems in your school?	<input type="radio"/> No	<input type="radio"/> Yes

Tell us how students learn guidelines and rules for proper behaviors in your school?

41. Are rules posted in public areas easily viewed by students?	<input type="radio"/> No	<input type="radio"/> Yes
42. Are rules posted in each classroom?	<input type="radio"/> No	<input type="radio"/> Yes
43. Are students given a handbook/handout?	<input type="radio"/> No	<input type="radio"/> Yes
44. Are parents given a handbook/handout?	<input type="radio"/> No	<input type="radio"/> Yes
45. Are rules reviewed in school (classroom or assembly) <i>at the beginning</i> of each year?	<input type="radio"/> No	<input type="radio"/> Yes
46. Are rules reviewed in school (classroom or assembly) more than once <i>during</i> the year?	<input type="radio"/> No	<input type="radio"/> Yes
47. Is there regularly scheduled instruction for students to learn proper school behaviors?	<input type="radio"/> No	<input type="radio"/> Yes

Tell us about yourself:

<i>Please mark all the grades in your school:</i>												
<input type="radio"/> K	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5	<input type="radio"/> 6	<input type="radio"/> 7	<input type="radio"/> 8	<input type="radio"/> 9	<input type="radio"/> 10	<input type="radio"/> 11	<input type="radio"/> 12
<i>Your position:</i>			<input type="radio"/> Principal	<input type="radio"/> Vice-Principal	<input type="radio"/> Other Administrator							
<i>Years of administrative experience:</i>												
<input type="radio"/> 1 year	<input type="radio"/> 2 to 3 years	<input type="radio"/> 4 to 5 years	<input type="radio"/> 6 to 10 years	<input type="radio"/> 11 to 20 years	<input type="radio"/> over 20 years							
<i>Your gender:</i>			<input type="radio"/> Male	<input type="radio"/> Female								

Thank you for completing the survey.